

For those State Certified agencies that are also CALEA Accredited, I am listing the State Standards that must be included in your State Certification or re-Certification on-site assessments.

The Standards Review Committee changed the terminology slightly by calling these Standards “Applicable” rather than “Unique”. This is a small, but important, distinction because CALEA Standards and State Certification Standards are subject to change. What may be unique to Georgia today may be included in a CALEA Standard later this year. Therefore, we decided to set a definitive number of standards that must be met even if they lose their uniqueness over time. Applicable standards may change, of course, when we move from the 5<sup>th</sup> to a 6<sup>th</sup> Edition.

The following are the 19 Standards considered as “Applicable” standards for “advanced” CALEA agencies in attaining State Certification. CALEA agencies with less than advanced accreditation are required to meet all State Certification Standards.

1.3 The agency shall have a written directive requiring all personnel to abide by a code or canon of ethics adopted or created by the agency and receive annual ethics training. <sup>1</sup>

1.12 The agency has a written directive that requires each sworn officer receive annual training on legal updates and vehicle pursuits. <sup>2</sup>

1.13 The agency has a written directive that requires affected personnel receive annual training in the following critical tasks: <sup>3</sup>

- a. Search and Seizure
- b. Transportation of Detainees
- c. Domestic Violence/Employee (all personnel)
- d. Property and Evidence
- e. Off Duty Conduct (all personnel)
- f. Sexual Harassment (all personnel)
- g. Selection and Hiring
- h. Citizen Complaints/Internal Affairs (all personnel)
- i. Special Operations/SWAT, etc.
- j. Dealing with the mentally ill or persons with diminished capacity (all personnel)

1.14 (B) At least annually, all agency personnel who carry less lethal or lethal weapons are required to receive in-service training on agency’s use of force policies. <sup>4</sup>

- b. If the agency authorizes use of neck restraints or similar weaponless control techniques with a potential for serious injury, it is included in the annual in-service use of force curriculum.

1.27 The agency shall have a written directive governing the use of agency material, photographs, images, recordings, etc., on social networking sites or through other electronic communication. <sup>5</sup>

1.28 The agency shall have a written directive governing the use of agency and personal electronic devices. <sup>6</sup>

2.9 The agency shall be required to maintain the following certification documentation: <sup>7</sup>

- a. certification contracts;
- b. annual compliance reports;
- c. on-site assessment reports; and

d. waiver approval documentation

3.3 (C) and (E) The agency shall have a written directive requiring that all elements of the selection process for all sworn personnel be administered, scored, evaluated, and interpreted in a uniform manner. The process for sworn personnel shall include:

- c. oral interview; 8
- e. testing for deception (e.g. polygraph, voice stress analyzer, etc.). 9

3.5 The agency shall have a written directive requiring all new personnel to receive information regarding: 10

- a. the agency's role, purpose, goals, policies, and procedures;
- b. working conditions and regulations; and
- c. responsibilities and rights of employees.

5.16 (B) and (C) The agency has a written plan for handling a bomb threat or bomb emergency. The plan shall have procedures for:

- b. secondary devices; 11
- c. establishment of safe distances from ground zero for protection of public safety personnel; and 12

5.27 G) The agency shall have a written directive that specifies policies and procedures to be followed when using informants to include:

- g. procedures for probationers and parolees. 13

5.28 The agency shall make available to all sworn personnel a copy of the agency's child abuse protocol that details the procedures to be followed for processing cases involving abused and/or neglected children. 14

5.29 If the agency conducts follow up investigations of incidents involving the abuse, neglect, or molestation of children, agency personnel who conduct interviews with the victim shall have received specialized training in interviewing children. 15

5.35 The agency shall submit an annual written report of all vehicle pursuits on the Annual Pursuit Data Collection form as provided by the Director of State Certification by March 1st for the preceding calendar year. 16

6.8 A written directive requires all agency personnel to share responsibility for achieving the agency's community relations and crime prevention objectives. 17

6.16 (e.) If the agency has a court security function, a written directive includes:

- e. documented security inspections of facilities immediately prior to court sessions; and 18

7.5 The agency has a written directive establishing a procedure for meeting the agency's need for language translation services. 19

A Total of 19 Standards. Note: Highlighted text indicates a change from 4<sup>th</sup> Edition