

**Georgia Association of Chiefs of Police  
Executive Board Meeting  
Georgia Public Safety Training Center, Forsyth, GA  
February 22, 2011**

---

**Call to Order**

The meeting was called to order by the President, Chief Woodrow Blue.

President Blue requested Executive Director Rotondo read the roll call.

**Roll Call**

President, Chief Woodrow Blue

1<sup>st</sup> VP, Chief Stan York

2<sup>nd</sup> VP, Chief Frank Waits

3<sup>rd</sup> VP, Chief David Lyons

4<sup>th</sup> VP, Chief M. Keith Glass

\*\*Immediate Past President, Chief Stacey Cotton

\*\*Chairman of District Reps., Chief George Stagmeier

Executive Director, Frank V. Rotondo

\*\*General Counsel, Michael A. Caldwell

\*\* *Indicates Board member not in attendance.*

In accordance with the GACP Constitution and Bylaws, it was noted that a quorum of Executive Board members were in attendance.

**Others in Attendance:** Chief Eric Finch, Montezuma PD; Assistant Vice President/Chief Connie Sampson, Georgia State University PD; Chief Mike Wilkie, Acworth PD; Chief Mike Jones, Suwanee PD; and Chief Frank Hooper (Retired), Gainesville PD

**Presentation of Previous Minutes**

- Executive Director Rotondo presented the minutes of the board meeting on January 23, 2011. **Motion made by Chief Frank Waits, seconded by Chief David Lyons, to accept the minutes of the January 23, 2011, meeting as presented. Motion passed unanimously.**

**Financial Report**

- Executive Director Rotondo presented the financial reports dated December 31, 2010. **Motion made by Chief Frank Waits, seconded by Chief Stan York, to accept the financial reports dated December 31, 2010, as presented. Motion passed unanimously.**

**Executive Director's Report**

- Accounting Issue  
As a follow up to several board discussions regarding the accounting services of J. Terry Gordon, GACP's current accountant, and as directed by the Executive Board, Executive Director Rotondo explored other firms offering accounting services. Based upon his findings, **a motion was made by Chief David Lyons, seconded by Chief Frank Waits, to enter into an agreement for accounting services with Robert Blad. Motion passed unanimously.** Executive Director Rotondo was asked to communicate with J. Terry Gordon and to thank him for his services.

- **State Certification 5<sup>th</sup> Edition Standards and Program Rules**  
As discussed during the January 23 2011 Executive Board meeting, the 5<sup>th</sup> Edition of the State Certification Standards and Program Rules was reexamined by Director Mike Edwards and the State Certification Committee to determine if any additional changes were needed. Presented at this Board meeting were the final documents for the new 5<sup>th</sup> Edition Standards and Program Rules. Revisions to the document were explained by retired Chief Frank Hooper and Chief Mike Jones. **Motion by *Chief Frank Waits*, seconded by *Chief Keith Glass*, to accept the new State Certification 5<sup>th</sup> Edition Standards and Program Rules. Motion passed unanimously.**
  
- **Legislative Overview**  
Executive Director Rotondo spoke briefly about the following pending pieces of legislation HB 87, HB 94, HB 107, HB 61, HB 184, HB 231, HB 265, HB 299, SB 15, SB 36, SB 53, and SB 60.
  
- **Life Membership**  
Executive Director Rotondo requested that Life Membership be considered for retired chiefs Stanley Rodgers of Winder and Edwin Williams of Roswell. **Motion by *Chief Keith Glass*, seconded by *Chief Stan York*, to approve Life Membership applications for recently retired Chief Stanley Rodgers of the Winder Police Department and retired Chief Edwin Williams of the Roswell Police Department. Motion passed unanimously.**
  
- **Resolution for Key Sponsors**  
Executive Director Rotondo spoke briefly about providing a formal resolution from the Association to GACP's key sponsors including, but not limited to, L.A.W. Publications, Morris & McDaniel, Inc., Brannen Ford, etc. **Motion made by *Chief Frank Waits*, seconded by *Chief David Lyons*, to authorize Executive Director Frank Rotondo to have a resolution prepared for each GACP key sponsor and to present the resolutions to President Blue for signature. Motion passed unanimously.**
  
- **Request for Contribution**  
Executive Director Rotondo spoke briefly about receiving a letter from Augusta Technical College with respect to providing the college with a donation to help fully fund the Roberts-Jones Scholarship Endowment Program. After a discussion by the Board members it was decided that the Association could not approve contributions to any non-profit organization because it may directly conflict with IRS rules with respect to GACP's 501(c)(6) true mission of training police chiefs. The Executive Board directed Executive Director Rotondo to communicate with Augusta Technical College, letting them know GACP's concerns regarding any contribution to their institution and that we will not be able to provide a contribution as they requested.

### **President's Report**

- **Board Members Applying for Police Chief Positions**  
President Blue apprised the Executive Board that he was notified that several members were concerned with officials of the GACP Executive Board being allowed the liberty of applying for police chief positions for which the GACP would be conducting an Assessment Center. After a lengthy discussion the Board members concurred that members of the Board can in fact

apply for the police chief positions. However, they requested a paragraph be added to the GACP agreement contract which shall be deemed to be a disclosure statement. **Motion made by Chief Frank Waits, seconded by Chief Stan York, that the disclosure statement should read very similar to the following:**

**“Although members of the Executive Board of the Georgia Association of Chiefs of Police are free to apply for positions for which the GACP has contracted to conduct an Assessment Center, their positions as elected officials of the GACP confer no advantages in the Assessment Center process. No GACP member, including Executive Board members, is privy to any interview questions or other information that is not generally available to all other candidates for the position. Only GACP staff members and those members who are directly appointed as Assessors have access to any application or Assessment Center documents, and GACP staff members are solely responsible for overseeing all Assessment Centers.”**

**Motion passed unanimously.**

- Appointment of District Representative  
President Blue indicated that he was appointing Chief Joseph Wirthman of Jefferson as the District 7 Representative to fill the vacancy left by the recent retirement of Chief Stanley Rodgers of Winder.

### **Board Reports**

- 1<sup>st</sup> VP, Chief Stan York – None
- 2<sup>nd</sup> VP, Chief Frank Waits – Chief Waits thanked the Executive Director for addressing Pieper O’Brien Herr Architects’ concerns regarding GACP’s efforts to provide vendors with access to the police chiefs during the Winter Training Conference. Chief Waits commented that Executive Director Rotondo’s letter in response to these concerns was well constructed and targeted all the issues.
- 3<sup>rd</sup> VP, Chief David Lyons – None
- 4<sup>th</sup> VP, Chief M. Keith Glass – None
- Immediate Past President, Chief Stacey Cotton – None
- Chairman of District Representatives, Chief George Stagmeire – None

### **Old Business**

- Chief Hooper and Chief Jones made open complimentary statements regarding the GACP staff’s professionalism, courtesy and effectiveness in providing benefits and services to the membership. Particularly noted was the fact that State Certification Director Mike Edwards and Administrative Assistant Donna Tuborgh were able to establish a new State Certification Standards (5<sup>th</sup> Edition) and Program Rules in such a short time.

**New Business**

- None

**Adjournment**

- **Motion made by *Chief Frank Waits*, seconded by *Chief Keith Glass*, to adjourn. Motion passed unanimously.**