

# Georgia Law Enforcement Certification Program ANNUAL COMPLIANCE REPORT



All law enforcement agencies certified under the State of Georgia Law Enforcement Certification Program are required to file an annual report regarding their continued compliance with certification standards. The Georgia Association of Chiefs of Police therefore requests that the agency answer the following questions and return this form on or before the anniversary date of the agency's certification.

AGENCY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Direct Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

- INITIAL DATE OF CERTIFICATION: \_\_\_\_\_
- DATE OF RE-CERTIFICATION: \_\_\_\_\_
- ANNUAL REPORT DUE: \_\_\_\_\_

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1. What system or mechanism is in place to monitor and ensure agency compliance with applicable standards? Also, if additional space is necessary for any answer, use an additional sheet of paper.

2. Has the agency remained in compliance with all applicable standards throughout the preceding 12 months?

Yes: \_\_\_\_ No: \_\_\_\_

If no, please provide the following information for each standard that the agency did not consistently implement:

- a. The standard number;
- b. Reason(s) for the non-compliance;
- c. Whether or not the agency currently is in compliance;
- d. The length of time the agency was not in compliance; and
- e. A plan and timetable for re-establishing compliance if the agency has not already done so

3. During the past 12 months, have there been any significant developments that have had or are likely to have a substantial impact on the way in which your agency implements program standards?

Yes: \_\_\_\_ No: \_\_\_\_

If yes, please explain:

4. During the past 12 months, has the agency substantially revised the policies and procedures used to implement any of the program standards?

Yes: \_\_\_\_ No: \_\_\_\_

5. During the past 12 months, has the agency initiated any new services or assumed new responsibilities that fall within the scope of standards, which were previously considered to be not applicable?

Yes: \_\_\_\_ No: \_\_\_\_

If yes, describe and indicate whether or not the agency has developed policies and procedures to implement the standard(s) in question.

**CHIEF EXECUTIVE OFFICER CERTIFICATION:** I hereby certify that this agency continues to comply with all applicable certification standards except as may be indicated above.

Signature of Chief Executive Officer: \_\_\_\_\_

Printed Name of Chief Executive Officer: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

Please return this form and all supporting documentation to:

Ed Densmore, State Certification Coordinator  
Georgia Law Enforcement Agency Certification Program 3500  
Duluth Park Lane, Suite 700  
Duluth, Georgia 30096