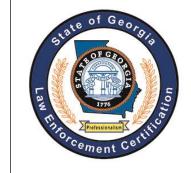
Georgia Law Enforcement Certification Program ONSITE ASSESSMENT FINAL REPORT



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ASSESSMENT SUMMARY In this section, provide a detailed summary of the assessment. At a minimum, discuss the following: • When the assessment began and ended each day. • Initial tour of the agency. • Description of work area • Significant occurrences while on-site • Any problems occurred during the assessment

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nust include a nd temporary pecific as poss	discuss the agency inspections and areas visited within the agency. At a minimum, you inspection of the Property & Evidence Room (Including inside and outside storage are lockers) and the Communications Section. Also, discuss other areas inspected and be ible. (CID, Court, Training facilities, etc) NOTE: If your discussion does not fit in the please use a word document.

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CHAPTER SUMMARIES INSTRUCTIONS

In this section, list specific standards in each chapter that need to be brought to the attention of the SCC and JRC. At a minimum, include the following:

- Please create separate document in Word using Calibri Font, pt. 12 and attach it to this report.
- Copy and paste the standard and bullet to be discussed.
- Directly under the standard summarize:
 - File maintenance reasons for returning a file and corrections made, including any policy changes. Include any files that were returned multiple times.
 - Non-compliance files If the agency is not able to show compliance with a standard, try to
 include as much detail as possible as to the problem. Include any changes the agency
 made and what plan(s), if any, the agency has made to address the issue.
 - o Waivers that were granted on site or overruled by the Team Leader on site.
 - Standards where the agency was above standard or deserved recognition.

TOTAL FILES SENT OUT FOR REPAIR

File Maintenance	Standard Number	
Files Returned Multiple Times	Standard Number	

TOTAL STANDARDS FOUND TO BE COMPLIANCE/ WRITTEN DIRECTIVE CHANGE

Standards found to be in –	Standard Number	
Compliance/ Written Directive		
Change		

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TOTAL STANDARDS FOUND TO BE IN NON-COMPLIANCE

Standards found to be in non-	Standard Number	
Compliance		

TOTAL STANDARDS GRANTED/VERIFIED WAIVERS

Waivers	Standard Number	

AGENCY TOTALS

Standards found to be in compliance	
Standards found to be compliant/written directive change	
Standards found to be in non-compliance	
Standards that were granted waiver	
TOTAL NUMBER OF STANDARDS	

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EXIT INTERVIEW In this section, discuss the exit interview that occurred at the conclusion of the on-site. At a minimum, include the following: Members of the agency attending the exit interview Any topics (positive and negative) discussed during the interview • Any comments/concerns made by the agency on the process or application of the standards

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SIGNATURE	
Signature of Team Leader	
Chapter Summaries (attached)	
Assessor Worksheets Attached (required)	

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